

STANDARDS COMMITTEE WORK PLAN 2010/11

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
1. Annual report to Council by Chairman of Standards Committee		<ul style="list-style-type: none"> • 	<p>The Chairman presented the Annual Return sent to Standards for England to the June Council meeting.</p>	<ul style="list-style-type: none"> • Done
2. Introduction of new code of conduct.		<ul style="list-style-type: none"> • None 	<p>This is expected after the General Election. There is no further news on this. November 2010 – following the coalition Government’s announcements concerning the demise of the standards regime, it is not expected that there will be a new code. This should be withdrawn.—Deleted at meeting on 4/11/10.</p>	<ul style="list-style-type: none"> • Request withdrawal
3. Introduction of system for obtaining feedback on the management of complaints.			<p>November 2010 – following the coalition Government’s announcements concerning the demise of the standards regime, it is not considered necessary to complete this. This should be withdrawn.—Deleted at meeting on 4/11/10.</p>	<ul style="list-style-type: none"> • Request withdrawal
4. Review of training needs – District and Parish Councillors	<ul style="list-style-type: none"> • District Councillors • Parish Councillors • Monitoring of attendance 	<ul style="list-style-type: none"> • progress reports at each meeting 	<ul style="list-style-type: none"> • This is being arranged for June/July. 8 District Cllrs have not yet attended and will be pursued. 11/1/11 – all District Cllrs now trained. • It is proposed that this year no further training is given to Parish and Town Councillors • 21/2/11 – in view of the proposals in the Localism Bill, it is not proposed to undertake further training at this stage. 	<ul style="list-style-type: none"> • Ongoing • suspended

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5. Code of Conduct induction training for both District and Parish/Town Councillors following May 2011 elections.	<ul style="list-style-type: none"> • District Councillors • Parish Councillors • Monitoring of attendance 	<ul style="list-style-type: none"> • progress reports at each meeting 	<ul style="list-style-type: none"> • The Member Development Working Group (MDWG) is currently putting this together. It includes a session on the first day on the ethical framework. Members are requested to say what contribution they wish to make to this. • 4/4/11 – this has now been put together. A copy of the first day agenda has been attached to this report. 	<ul style="list-style-type: none"> • Ongoing Done.
6. Annual Reports -	<ul style="list-style-type: none"> • Year end number of complaints against District and Parish Councillors received by the Standards Board • Gifts and hospitality Registers • RIPA 	<ul style="list-style-type: none"> • 27/4/2011 • 27/4/2011 • 27/4/2011. 	<ul style="list-style-type: none"> • The complaints report elsewhere on the agenda gives the end of year figures for complaints against District and Parish Councillors • Request that this be reported to the first meeting in the new Corporate Year. • Request that this be reported to the first meeting in the new Corporate Year. 	<ul style="list-style-type: none"> • Ongoing • Request deferral to 2011/2012 work plan. • Request deferral to 2011/2012 work plan.
7. Liaison meetings	<ul style="list-style-type: none"> • Meeting of Chairman with District Council's CEO 	<ul style="list-style-type: none"> • 27/4/2011 	<ul style="list-style-type: none"> • This meeting is fixed for the 19th April 2011 immediately before this meeting. 	<ul style="list-style-type: none"> • Not yet started

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	<ul style="list-style-type: none"> Meeting of Chairman with each of the 3 political parties' Leaders 	<ul style="list-style-type: none"> 4/11/2010 	<ul style="list-style-type: none"> These have been completed and were reported to the last meeting. 	<ul style="list-style-type: none"> DONE
8. Planning probity work	<ul style="list-style-type: none"> To be determined in 2009/2010 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> I will consult the Development Control Manager as to when he thinks this will be carried out. November 2010 – Do members consider that this should be pursued with the Development Control Manager? Deleted at meeting on 4/11/10. 	<ul style="list-style-type: none"> Not yet started
9. Review of guidance to members involved with the Planning process	<ul style="list-style-type: none"> To be determined in 2009/2010/11 or 2011/12 depending on the progress of the Localism Bill. 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> I will consult the Development Control Manager as to when he thinks this will be carried out. November 2010 – Do members consider that this should be pursued with the Development Control Manager? 4/11/10 – defer until changes in Standards Committee's work are known. A report on the Localism Bill is on the agenda for this meeting. Request transfer to 2011/2012 work plan 	<ul style="list-style-type: none"> Not yet started Request deferral to 2011/2012 work plan.
10. Review of Constitution			<p>Members to decide what aspects of the Constitution they wish to be reviewed in addition to the ones transferred from the Standards Committee 2010/2011 Work plan. Members should also be aware that there are proposals for change from the new Government. Details are awaited.</p> <p>November 2010 – it is expected that the Government will do away with the rigid statutory requirements for the Constitution. However this still leads requirements for some parts of the Constitution including:- the Delegation Scheme, Contracts Standing Orders, Financial regulations, Council Procedure Rules. We await how the Government intends to deal with this.</p>	<ul style="list-style-type: none"> Ongoing

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			11/1/11 – as expected the Localism Bill has reduced the requirements in relation to the Constitution – please see the report elsewhere in the agenda.	
	Contracts Standing orders	<ul style="list-style-type: none"> • 8/3/2011. 	<ul style="list-style-type: none"> • Work is continuing. This is expected to be ready for members at the first Standards Committee in the new Corporate Year. Request transfer to new 2011/2012 work plan. 	<ul style="list-style-type: none"> • Ongoing Request deferral to 2011/2012 work plan.
	Financial Regulations review	<ul style="list-style-type: none"> • 8/3/2011. 	<ul style="list-style-type: none"> • The Director of Resources is reviewing Financial Regulations. 4/4/11 – the Director of Resources is hoping to start the process of considering the reviewed Financial Regulations so that they are considered at the same time as Contract Standing Orders. 	<ul style="list-style-type: none"> • Ongoing Request deferral to 2011/2012 work plan.
	Review of member Job Descriptions	<ul style="list-style-type: none"> • 8/3/2011. 	<ul style="list-style-type: none"> • Executive members have asked that the full set be provided, including those for Scrutiny members following the introduction of the new Scrutiny arrangements. November 2010 – drafting of additional JDs for Scrutiny Councillors is nearly complete. They will then be going back to Cabinet and MDWG before coming here. • 8/3/11 – these have been presented to MDWG. • 4/4/11 – these are on the agenda for Council on 13th April 2011. 	<ul style="list-style-type: none"> • Ongoing Done
	Delegation Scheme	<ul style="list-style-type: none"> • 11/4/2011 8/3/11 	<ul style="list-style-type: none"> • November 2010 – The draft delegation for member of SMT is to go to Cabinet before coming to this Committee in January. The rest of the delegation Scheme is being amended – part has been presented today. 11/1/11 – this has slipped and will now be going to the March meeting of the Standards Committee. • 8/3/11 – in view of the announcement on the Strategic Alliance, it is requested that this work be suspended. 	<ul style="list-style-type: none"> • Ongoing • suspended

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	Executive governance arrangements NEW	8/3/11	<ul style="list-style-type: none"> This follows from the Council's resolution at its meeting on the 17th December 2010 under the Local Government and Public Involvement in Health Act 2007 to adopt one of two political management arrangements for the Executive – the Leader and Cabinet model. Changes are required to the Constitution and these must be publicised. 8/3/11 – there is a report on this agenda containing the proposed changes to the agenda. 4/4/11 – Council has approved these. 	<ul style="list-style-type: none"> Done
11. Introduction of new statutory rules on Petitions into the Constitution.	•	• 3 rd August 2010.	<ul style="list-style-type: none"> Completed 	<ul style="list-style-type: none"> Done
12. Development of the Annual Standards Committee work plan for 2011 to 2010	•	• 27/4/11.	<ul style="list-style-type: none"> 4/4/11 - This is an item on this agenda. Members are requested to identify any items when that agenda item is considered. 	<ul style="list-style-type: none"> Not yet started. Ongoing
13. Partnership Governance arrangements and the ethical framework?	<ul style="list-style-type: none"> Scoping report 	•	<ul style="list-style-type: none"> Request this is suspended until the requirements of the Localism Bill are known. 	<ul style="list-style-type: none"> Ongoing. Suspended.
14. Monitoring Officer Protocol with the Parish and Town Councils	•—	•—.	<ul style="list-style-type: none"> Members are requested to approve withdrawal in view of Government changes Deleted at meeting on 4/11/10.. 	<ul style="list-style-type: none"> Request withdrawal
15. Consideration of further publicity required for the Standards Committee and to	•—	•—	<ul style="list-style-type: none"> Members are requested to approve withdrawal in view of Government changes Deleted at meeting on 4/11/10. 	<ul style="list-style-type: none"> Request withdrawal

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publicise the work of the Standards Committee.				
16. Annual consideration of publicity requirements for the Local Assessment of complaints against members procedures	•	•	<ul style="list-style-type: none"> • Members are requested to approve withdrawal in view of Government changes • Deleted at meeting on 4/11/10. 	• Request withdrawal
17. Review of Constitution User Guide	•	• 3/8/2010	<ul style="list-style-type: none"> • The Head of Democratic Services is to present this at the first meeting in the new corporate year. It was considered at the meeting on 3/8/2010. 	• DONE

December 2010